Community Partner Implementation Agreement

As a part of Passport to Success – Making Summer Learning Fun, Families In Schools (FIS) and ______________________________________________________ agree to the following partnership:

(Organization Name)

Families In Schools Agrees To:

• Provide a Passport to Success community partner kit including:
  o A sample Passport to Success kit with a Passport (stamp book), Resource Guide (map), and fact sheet
  o A drop-off kit (for those that choose to be a designated drop-off location)
  o Information about Families In Schools
• Provide information on how to support and engage families at your site(s).
• Actively promote your organization’s activities to participating families.
• Provide written information about your organization to participating families.
• Feature the following information about your organization on the FIS - Passport to Success website and mobile app:
  o Brief Description
  o Logo
  o Link to your website.
• Cross-promote your organization’s events in Passport to Success press packets and through social media channels.
• Market your summer activities to families through emails.
• Highlight your organization in the Passport to Success Kick-Off scheduled on June 17, 2018.

Partner Organization Agrees To:

• Share Passport to Success information with your organization’s staff and direct them to the Passport to Success website for more information.
• Provide a stamp or sticker in a passport for participating families from June 9, 2018, until September 3, 2018.
• Designate a check-in location for families to have their passports stamped.
• Display a Passport to Success poster in a visible place, such as a lobby or check-in point. This should be showcased in a location where you will be stamping passports. (Suggested dimensions for a stamp or sticker are: L: 2 ½”, H: 3”, W: 1”)
• Encourage families to register their passport by phone at (888) 766-2242 or online at familiesinschools.org/passport-to-success.
• Email FIS a .png or .jpeg image of your organization’s logo by March 22, 2018.
• Mail “Passports” to Families In Schools if you are a designated “Passport to Success Drop-Off Site”

I have read and agree to the terms above for participation in the 2018 Passport to Success program.

______________________________  _________________  _____________
Organization Representative (please print)  Representative’s Signature  Date